



STATE OF INDIANA
OFFICE OF THE GOVERNOR
State House, Second Floor
Indianapolis, Indiana 46204

Mitchell E. Daniels, Jr.
Governor

TO: ALL APPOINTING AUTHORITIES

The following is a list of the 2006 state holidays and the dates on which they will be observed:

New Year's Day	Sunday	January 1, 2006*
	Monday	January 2, 2006**
Martin Luther King, Jr. Day	Monday	January 16, 2006
Good Friday	Friday	April 14, 2006
Primary Election Day	Tuesday	May 2, 2006
Memorial Day	Monday	May 29, 2006
Independence Day	Tuesday	July 4, 2006
Labor Day	Monday	September 4, 2006
Columbus Day	Monday	October 9, 2006
General Election Day	Tuesday	November 7, 2006
Veterans' Day	Saturday	November 11, 2006*
	Friday	November 10, 2006**
Thanksgiving Day	Thursday	November 23, 2006
Lincoln's Birthday	Friday	November 24, 2006
Christmas Day	Monday	December 25, 2006
Washington's Birthday	Tuesday	December 26, 2006

*Operations regularly scheduled on Saturday.

**Operations regularly scheduled Monday – Friday.

All full-time, part-time, and hourly employees occupying permanent positions must be compensated for all holidays listed above. To be eligible for compensation, the employee must be in pay status during the week in which the holiday is observed. Employees are not compensated for holidays which are observed prior to the first workday of employment or for holidays which are observed after their last workday of employment. Full-time, part-time, or hourly employees occupying permanent positions who are not scheduled to work on the dates listed above, and who do not work, shall receive holiday pay equal to one-tenth of their regular biweekly salary or may elect to be credited with compensatory time off, subject to the approval of the state. Employees occupying permanent full-time, part-time, or hourly positions, who do work on the holiday are entitled to the option of either payment or compensatory time at the employee's discretion for the hours worked. Intermittent and temporary employees shall not receive holiday pay. Intermittent and temporary employees who work on a date indicated above will be paid for the hours worked.

PLEASE DISTRIBUTE A COPY OF THIS MEMORANDUM TO ALL YOUR EMPLOYEES.


Mitchell E. Daniels, Jr.